

# National Sun Yat-sen University Institute of Environmental Engineering Guidelines for Assessing the Allocation of Scholarship/ Stipend

Passed by the 2000 5<sup>th</sup> Institute Affairs Committee Meeting on Apr. 18, 2001  
Amended and passed by the 2005 3<sup>rd</sup> Institute Affairs Committee Meeting on Dec. 27, 2005  
Amended and passed by the 2007 5<sup>th</sup> Institute Affairs Committee Meeting on Feb. 22, 2008  
Amended and passed by the 2012 2<sup>nd</sup> Institute Affairs Committee Meeting on Sep. 10, 2012  
Amended and passed by the 2013 5<sup>th</sup> Institute Affairs Committee Meeting on Apr. 22, 2014  
Amended and passed by the 2015 1<sup>st</sup> Institute Affairs Committee Meeting on Oct. 13, 2015  
Amended and passed by the 2016 1<sup>st</sup> Institute Affairs Committee Meeting on Oct. 24, 2016  
Amended and passed by the 2017 1<sup>st</sup> Institute Affairs Committee Meeting on Sep. 5, 2017

**Article I** The guidelines are established in accordance with “國立中山大學學生兼任助理學習與勞動權益保障處理要點”, “國立中山大學研究生助學金分配及發放要點” and “國立中山大學研究生獎助學金發放細則” in order to achieve the principles of equality, justice, and openness for implementing.

**Article II** The assessed items governed by the guidelines include Scholarship, Teaching Assistant (TA) Stipend, and Research Assistant (RA) Stipend.

**Article III** Scholarship is enforced in accordance with “國立中山大學研究生獎助學金發放細則”

**Article IV** TA Stipend:

1. Qualifications:

- (1) Laboratory TA: This position is open to a second-year master student and first- to fifth-year Ph.D. student (The in-service student is excluded), who have attended and passed the laboratory courses of the Institute (The priority is given to Ph.D. student).
- (2) Other TA: This position is open to the first- and second-year master students and first- to fifth-year Ph.D. students (The in-service student is excluded).
- (3) The recipient of this stipend must undergo a thorough training and be accorded with the qualification certificate for Teaching Assistantship certified by the University.

2. Allocation quota and basic point per semester:

- (1) Regular course TA: The monthly stipend for a regular course TA counts for four basic points (Each faculty member can apply for a maximum of two courses per semester)
- (2) Laboratory course TA: The monthly stipend for a laboratory course TA counts for six basic points.

3. Application period: Before the start of each semester, the Institute can accept recommendation from the full-time or part-time faculties or submission of applications from students. Each student can apply for one course only.

4. Allocation period: TA stipend is allocated on a monthly basis. The allocation is three times per semester. The provisions of stipends for October, November, and December are distributed in the first semester, whereas the provisions of stipends for April, May and June are distributed in the second semester. The stipends would be terminated in the month upon the student's withdrawal or suspension.

**Article V** RA stipend

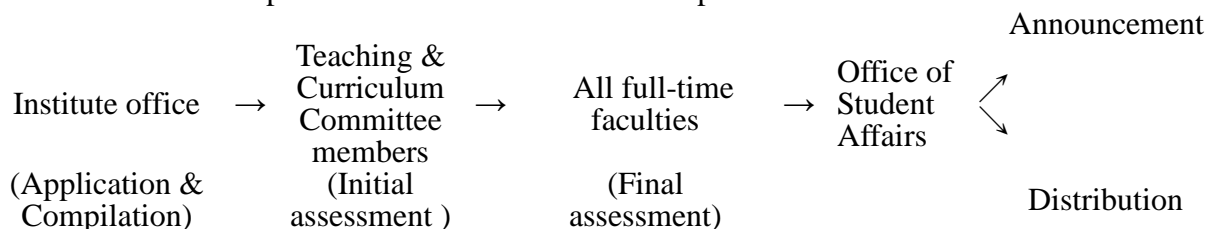
1. Qualifications: qualified applicants must meet any of the following requirements:
  - (1) A first- and second-year master student or first- to third-year Ph.D. student  
(The in-service student is excluded).
  - (2) A student with a direct admission to the doctoral program.
  
2. Allocation quota and basic point per semester
  - (1) The monthly stipend for a master student counts three basic points
  - (2) The monthly stipend for a Ph.D. student counts six basic points
  
3. Application period: the institute office will present a timetable within one week after the start of the semester, and send it to be confirmed by all full-time faculty.
  
4. Allocation period: RA stipend is allocated on a monthly basis. The allocation is three times per semester. The provisions of stipends for October, November, and December are distributed in the first semester, whereas the provisions of stipends for April, May and June are distributed in the second semester. The allocation of stipends would be terminated in the month if the student's withdrawal or suspension.

**Article VI** Computation of the stipend amount: the unit price of the basic point is equal to the result of the total ratified amount of stipend which is deducted by the total insurance expenses, and then divided by the total basic points applied by TA and RA.

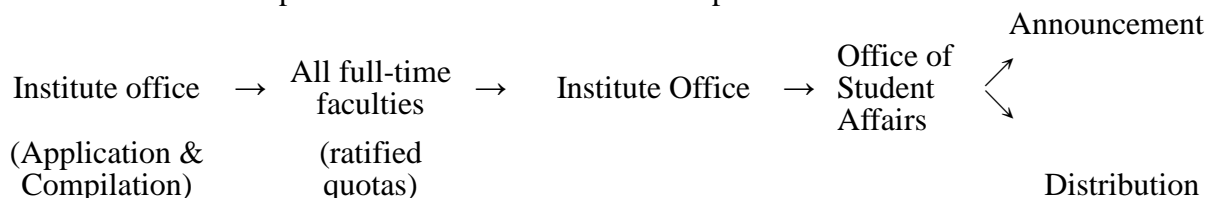
The formula is expressed as follows:

$$\text{Unit price for basic point} = (\text{ratified total stipend amounts} - \text{total insurance expenses}) / \text{total basic points applied by graduate students}$$

**Article VII** Assessment procedure for allocation of TA stipend



**Article VIII** Assessment procedure for allocation of RA stipend



**Article IX** The assessment guideline is enforced after being passed by the Institute Affairs Committee Meeting. Further amendments shall be applied as well.