

National Sun Yat-sen University

Institute of Environmental Engineering

Regulations for Transfer Credit Review

Approved at the 8th Institute Affairs Meeting of the 1993 academic year on May 16, 1994
Approved at the 3rd Institute Affairs Meeting of the 2014 academic year on January 20, 2015
Approved at the 6th Institute Affairs Meeting of the 2018 academic year on March 8, 2019

I. The Regulations have been enacted in accordance with the Regulations for Credit Transfer of this University.

II. Applicability and scope of the Regulations:

1. Eligibility: Students in general, those who have been directly admitted to programs of this Institute, those who have been transferred to another department (institute), transfer students from other institutions, those who have retaken the entrance exam, those who have resumed their studies, and those who have been accepted by this Institute.
2. Transfer credits for courses taken: Courses taken should be graduate school courses with a passing grade of 70. An application for credit transfer can only be made if course taken do not account for the minimum number of credits required for the bachelor's and master's degrees.
3. Scope of transfer credits: compulsory credits, elective credits, credits required for a minor, and credits required for a double major.
4. Transfer credits: A maximum of 1/2 of credits earned by completing compulsory courses offered by this Institute (excluding those earned by attending seminars).

Students who are qualified as pre-graduate students of the master's program in accordance with this University's Regulations for the Attainment of Bachelor's and Master's Degrees in Five Academic Years and have enrolled at the University accordingly are not subject to the above rule.

Students who are qualified as pre-graduate students in accordance with this University's Regulations for the Implementation of Cultivation of Talented Undergraduate, Master's, and Doctoral Students in Seven Academic Years and have enrolled at the University accordingly are not subject to the above rule.

According to the Regulations for the Implementation of Joint-Degree Programs Between NSYSU and Overseas Universities, the limit on transfer credits for joint-degree programs between NSYSU and overseas universities is not subject to the above rule.

III. How to apply:

1. An application for credit transfer should be made in accordance with the academic calendar of this University. In principle, credits for courses taken before admission should only be transferred once.
2. Applicants should submit the following documents:
 - (1) NSYSU Credit Transfer Application Form
 - (2) Originals of full academic transcripts

(3) Syllabi for courses taken

(4) Proof of credits to be transferred for courses taken do not account for the minimum number of credits required for the bachelor's and master's degrees (not required for graduates of this University)

IV. Review guidelines:

1. Members of this University's teaching and curriculum committee shall serve as reviewers and conduct the first review. They can decide how to conduct the first review at their discretion while asking faculty members of this Institute who teach relevant subjects for their opinions.
2. If courses taken are those offered by this Institute with a passing grade of 70 and above, the condition of transfer course equivalencies has been met.

V. Application procedure:

Student → Office of this Institute → First review (members of the teaching and curriculum committee) → Second review (Director of this Institute) → Registration and Curriculum Division, Office of Academic Affairs → Announcement of results

VI. Matters not stipulated herein shall proceed in accordance with the Regulations for Credit Transfer of this University.

VII. The Regulations shall become effective after being approved at the Institute Affairs Meeting. Any amendment to the Regulations shall follow the same procedure.